County of Brant Community Grant Program
Full Guidelines

Updated: January 2026

Grant Program Description

The County of Brant Community Grants are open to non-profit community groups that benefit the County of Brant. The County of Brant is pleased to partner with the Brant Community Foundation for the delivery of its Community Grants Program.

The total amount available for funding through the Brant County Community Grants in the 2026 round is approximately $135,000. We anticipate a high level of interest in this round, and applications will be evaluated with consideration of the volume of submissions.

General Eligibility

Applicants must be a non-profit community group that can provide the following mandatory documents:

1. List of Board of Directors, or Steering / Volunteer Committee members.

2. Most recent financial statements (do not have to be audited).

3. Annual budget for the current year.

4. Budget for funding request (specific to project/program/event being applied for).

   - This will be a fillable form within the application.

Questions regarding the required documents can be directed to the Brant Community Foundation Grants Coordinator at grants@brantcf.ca or 519-756-2499.

Proposed funding requests must be for the benefit of the County of Brant.

Applicants must have a location and/or presence in the County of Brant.

Stream Descriptions & Funding Request Examples

Applications will be accepted from non-profit community groups in the following streams:

- Operating Grants (maximum $5,000): Operational costs of new or existing programs.

- Event Grants (maximum $5,000): New or annual community events.

- Capital Project Grants (maximum $10,000): Capital costs such as the purchase/ replacement/repair of equipment, and/or facility renovation.

Operational Grant (Max. $5,000)

Examples of **eligible operational** expenses include but are not limited to:

- Staffing
- Rental fees
- Marketing costs
- Utilities
- Supplies
- Insurance
- Summer camps
- Food / items provided to community members
- Website hosting fees
- Operational costs of attaining charitable status
- Operational costs for running non-religious programming within religious buildings
- Weekly / recurring drop-in programming.

Event Grant (Max. $5,000)

Examples of **eligible event** requests include but are not limited to:

- Venue rentals
- Permits
- Supplies
- Food
- Personnel
- Promotional items and signage
- Milestone events
- Recurring annual events
- Parades, runs/walks
- Concerts, festivals, celebrations
- Community tree plantings.

Capital Project Grant (Max. $10,000)

Examples of **eligible capital project** expenses include but are not limited to:

- Equipment
- Renovation or expansion of buildings owned by the applying organization
- Pre-development costs of construction projects; for example, permit applications, site preparation, architecture work fees.

Conditions

- With respect to any facility, program or event that receives grant funding: Any facility, program or event must be inclusively open to residents of the County of Brant.

- All funding decisions are final and not subject to review.

- All County of Brant Community Grant Awards are done so on the basis of providing one-time funding for the applicable budget year.

- There is no commitment to future years' funding and any contribution to the Community Grants Program is solely at the discretion of the County of Brant Council Annual Budget Process.

- Any questions regarding the annual budget and/or the County of Brant partnership with the Brant Community Foundation should be addressed to the County of Brant, General Manager of Corporate Services.

- Please complete the online grant application form and ensure that copies of all required documents are submitted. An acknowledgement email will be sent to the applicant when the application is submitted. Incomplete and un-submitted applications will not be accepted by the portal after the deadline.

- Successful applicants are required to sign a grant agreement and supply electronic funds transfer information to the County of Brant prior to grant payments being made.

- If you have any questions regarding the grant application form, its submission or the status of your community grant application, please contact grants@brantcf.ca or 519-756-2499 and ask to speak to the Grants and Communications Coordinator.

Required Documents – Descriptions and Examples

- List of Board / Committee Members
- Financial Statements
- Annual Operating Budget
- Budget for Requested Funds.

Board of Directors/Steering Committee Members

- Provide a list of members on your Board of Directors, Steering Committee, or Volunteer Committee, including name and position title (e.g. Chair/President, Vice Chair/ Vice President, Secretary, Treasurer, Member).

Financial Statements

- Financial statements are documents that provide an overview of an organization's overall financial health.
- There are websites that have examples of the below financial statements, as well as free templates you can use to create financial statements for your organization.
- Financial statements do not have to be audited.

Acceptable Financial Statements – Examples

Any one of the following examples is acceptable as a financial statement:

- Audited Financial Statements: Financial statements extensively reviewed by a Chartered Professional Accountant.
- Balance Sheets: Show an organization's current assets, liabilities, and equity.
- Profit & Loss Statement / Income Statement / Statement of Operations: Shows an overview of an organization's revenues, expenses, and net income over a specific period of time.
- Cash Flow Statement: Tracks the movement of cash into and out of the organization based on multiple categories; it shows where an organization's money is coming from, and how it is being spent.

Ineligible Financial Statements – Examples

- Annual Budgets
- Bank statements / balance
- Statements lacking detail – for example, income statements with only total revenue and expenses that are not itemized.

Annual Operating Budget

- A statement of expected revenues and expenses over 12 months.
- Annual budgets need to cover at least part of the current year.
- Shows total operating annual revenue and expenses for the organization, not just the programming, project or event for which funding is being requested.
- Shows itemized revenue sources and expenses.

Budget for Requested Funds

- A budget specific to the requested funds will be provided by the applicant through a fillable form within the online grant application. Itemized expenses and revenues/other sources of funding must be included for the programming / project / event for which funds are being requested.