

Brant Community Foundation Grant Program

Application Questions

Application Information

Application Name*

Amount of grant request.*

Maximum request amount: \$12,500.

Name of the key contact for this grant application.*

Best person to contact with any follow up questions.

E-mail address of the key contact for the grant.*

Name and title of chief executive authorizing this request.*

Eligibility restrictions*

The Brant Community Foundation cannot make grants for projects, activities, and/or programs that are **religious or political in nature**.

Note: programs offered by a religious organization or in a religious building **are eligible if the programming is not religious** in nature.

- For example, a meal program offered in a religious building **is eligible** for funding.
- However, repairs to religious buildings, even if non-religious programs are offered in these buildings, **are not** eligible.

Does the request for funding include projects, activities, and/or programs that are: religious in nature; political in nature; OR include renovations to religious buildings?

- ☐ Yes
- ☐ No

Required documents*

Please confirm that you have available and will include the following mandatory supporting documents. **Applications will not be considered if these documents are not included** with the application.

- List of board members.
- Organization's most recent financial statements.
- Organization's annual operating budget for their current or upcoming fiscal year.
- Breakdown of funding request - this will be a fillable form within the application.

- A project / event budget for requests for project / event funding.
 - Organization's by- laws or terms of reference (if Brant Community Foundation does not already have them on file or if by-laws have changed).
- We have the required documents and will provide them with the application.
 - We are unable to provide the required documents.

Charitable Status

Select your organization's status.*

- Registered Charity
- Non-Qualified Donee Sponsored by Registered Charity

Registered Charity Information

List Charity Registration Number here.*

Only one application per CRA number will be accepted.

Non-Qualified Donee Information (if applicable)

Name of sponsoring charitable organization.*

Sponsoring charity's CRA number*

Only one application per CRA number will be accepted. The sponsoring charity waives the opportunity to apply for a grant in this round from the Brant Community Foundation.

Name of authorizing person.*

Please ensure this is the most senior organizational contact with the authority to approve this agreement. This individual will need to sign the sponsorship agreement authorizing use of CRA number for your request.

E-mail for authorizing person.*

Sponsorship agreement.*

Upload signed sponsorship agreement here.

About Your Organization

Organization information.* (3,000 characters max)

Comment on the following information concerning your organization:

- Programs offered
- Who it serves
- Geographic area served
- Staff / volunteer base
- Achievements
- Other relevant information

Organization's Mission Statement* (1,500 characters max)

Date organization was founded.*

Total annual operating revenue.*

What is your organization's total annual operating revenue for the year in which you are applying?

Total annual operating expenses.*

What is the total of your organization's annual operating expenses for the year in which you are applying?

Does your organization have a reserve fund?*

- ☐ Yes
- ☐ No

If yes, please state the amount and purpose of the fund.

Upload a list of your organization's board members.*

Include names and position titles.

By-laws.*

If you are unsure if the Brant Community Foundation has your by-laws on file, contact grants@brantcf.ca to check.

- ☐ By-laws are being submitted with this application.
- ☐ Brant Community Foundation has our by-laws on file.

Upload your organization's by-laws.

Upload your by-laws if this is your first time applying or if your by-laws have changed. If you are unsure if the Brant Community Foundation has your by-laws on file, contact grants@brantcf.ca to check.

About Your Funding Request

Purpose of funding request.* (5,000 characters max)

What are you requesting funds for? What will the funding specifically accomplish? What are the main goals and purposes for which the funding is requested?

How does this request fit with your organization's mission statement and strategic plan?*

(1,500 characters max)

When is spending scheduled to begin?*

When are the grant funds expected to be spent?*

Primary sector served by grant request.*

Select the primary sector that this grant serves. You can select additional sectors in the following two questions.

Choices:

- ☐ Arts & Culture
- ☐ Belonging & Engagement
- ☐ Children, Youth & Young Adults
- ☐ Community Development
- ☐ Education
- ☐ Environment
- ☐ Food Insecurity
- ☐ Health & Wellness
- ☐ Heritage
- ☐ Housing Insecurity
- ☐ Immigration
- ☐ Gap Between the Rich & the Poor
- ☐ Getting Around – Transportation
- ☐ Mental Health
- ☐ Older Adults
- ☐ Safety
- ☐ Social Services

Second sector served by grant request.

If applicable, select an additional sector served by this grant.

Third sector served by grant request.

If applicable, select an additional sector served by this grant.

Will it be possible to use partial funding?*

- ☐ Yes
- ☐ No

If you receive partial funding, how will you use the funds you receive?*

If it is not possible to use partial funding, please state that.

Who will directly benefit from this grant?*

What specific population(s) will benefit? Please comment on stakeholders served.

How many people will directly benefit?*

What impact is expected for the broader community?*

Geographic region served.

Please give your best estimate on how the impact of your project will be distributed among the following geographic regions using percentages (total must add up to 100):

- ☐ City of Brantford
- ☐ County of Brant
- ☐ Six Nations of the Grand River
- ☐ Mississaugas of the Credit First Nation
- ☐ Other Jurisdictions

How will you measure the success of this project/program?* (2,500 characters max)

This information will be requested in the final evaluation report.

Do other organizations offer the same or similar services?*

- ☐ Yes
- ☐ No

If yes, how will you collaborate with other organizations providing similar services? (3,000 characters max)

Please outline any partnerships or collaborations involved in your project/program.* (2,000 characters max)

Other funding sources.*

Please list any other confirmed funding for this project/program (including source and amount received to date). (2,500 characters max)

Additional Information.

Please provide any additional information the Brant Community Foundation should know about your project. (3,500 characters max)

Financial Information

Breakdown of requested funds.*

Please note this information is required. List items funded by this grant. Figures should total the amount requested. An annual operating budget for your organization must be uploaded as a separate attachment.

Item Description*	Amount requested through this grant*
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total Amount Requested	\$

Project / event budget: Expenses.*

For **project or event** requests: **list all expenses for the project or event**, including the expenses covered by this grant AND those funded through other sources. **Required for all project or event requests.** For operational requests, leave blank.

[illegible]

