City of Brantford Community Grants

Application Questions – Start-Up / Capital Stream

Eligibility Check

Eligibility check.* Applicants do not need to be a Registered Charity or an Incorporated Not-For-Profit to be eligible for the City Grants program, as long as they are able to submit a complete application and provide the mandatory supporting documents.

Please confirm that you have available and will include the following mandatory supporting documents. Applications will not be considered if these documents are not included with the application. For descriptions and examples of acceptable documents, please see the City of Brantford Community Grant Guidelines at:

https://brantcommunityfoundation.ca/city-of-brantford-community-grant-program-3/

- List of board members.
- Organization's most recent financial statements.
- Organization's annual operating budget for your current or upcoming fiscal year.
- Breakdown of funding request (fillable form within the application).
- Project budget (fillable form within the application).
- Organization's by-laws or terms of reference (if Brant Community Foundation does not already have them on file or if by-laws have changed).

    - We have the required documents and will provide them with the application.
    - We are unable to provide the required documents.

Organization's service area.* If an applicant's organizational mandate extends beyond the municipal boundaries of the City of Brantford, they must demonstrate that at least 75% of the individuals and/or groups served by the requested funds are Brantford residents. Please confirm if at least 75% of those served by this funding request are residents of Brantford.

- At least 75% of those served by this request are residents of Brantford.
- This funding request does not meet the described service area requirement.

Religious and political requests.* The City of Brantford cannot make grants for projects, activities, and/or programming that are religious or political in nature. Note: programs offered by a religious organization or in a religious building are eligible if the programming is not religious in nature. For example, a **meal program offered in a religious building is eligible** for funding. However, **repairs to religious buildings**, even if non-religious programs are offered in these buildings, **are not eligible**.

- I confirm this application is not religious or political in nature.
- This application is religious or political in nature.

Have you explored or pursued other sources of funding outside of this grant?* Applicants must demonstrate that the City of Brantford Community Grants are not their only primary source of funding. Have you explored / pursued other sources of funding? This can include fundraising, preparing or submitting other grant applications, etc. Please note other funding sources do not need to be secured at the time of applying.

- Yes, other sources of funding have been explored and/or pursued.
- No, other sources of funding have not been explored and/or pursued.

Round 2 Question: Did you apply to the Start-Up / Capital Stream in Round 1 of the 2026-2027 City Grants?* Application period was October - November 2026. This includes successful and unsuccessful applications.

- Yes, we applied to the Start-Up / Capital Stream in the immediate previous City Grant Round.
- No, we did not apply to the Start-Up / Capital Stream in the immediate previous City Grant Round.

Required Documents

Accepted forms of the required documents are outlined in the full guidelines available at: https://brantcommunityfoundation.ca/city-of-brantford-community-grant-program-3/

Upload your organization's most recent annual financial statements.* Upload audited statements if available. Please note an annual budget does not qualify as a financial statement.

Upload your organization's annual operating budget for your current or upcoming fiscal year.* Include itemized sources of revenue AND expected expenses over a 12-month period for your organization's current or upcoming fiscal year.

Upload your organization's list of board members.* Upload a list of board or committee members, including names and position titles.

By-laws or terms of reference.* Are you submitting your by-laws or terms of reference with this application, or does the Brant Community Foundation have them on file? If you are unsure if the Foundation has your by-laws on file, please contact grants@brantcf.ca

- By-laws are being submitted with this application.
- The BCF has our by-laws on file.

Upload your organization's by-laws or terms of reference. Upload by-laws or terms of reference if the BCF does not have them on file.

Applicant Details

Applicant name.*

Applicant email address.*

Applicant phone number.*

Name of best contact for this grant request.*

Email of best contact.*

Phone number of best contact.*

Name and title of Chief Executive authorizing this request.*

Typed name constitutes a digital signature. I, the undersigned, declare that:

- I am the Principal Officer of this organization or the individual making the request.
- I have been authorized to make this application on behalf of the organization or another individual.
- I agree that the information provided is true and accurate to the best of my ability.

Date signed.*

About Your Organization

Grantee Charity Status.* Select the option that best describes your organization: it is either a registered charity with a CRA charitable registration number or it is not a registered charity. This information does not influence the adjudication process.

- Registered charity.
- Not a registered charity.

Organization Information.* 3,000 characters max. Comment on the following information about your organization:

- Programs offered.
- Founding date.
- Who it serves.
- Geographic area it serves.
- Staff / volunteer base.
- Achievements.
- Other relevant information.

Primary Service Area.* Please select the one descriptor that best reflects your organization's primary mission or area of service. This information is collected to better understand the applicants and to inform future program improvements and is not part of the adjudication criteria.

- Youth-serving organization.
- Seniors-serving organization.
- Arts and culture organization.

- Sports and recreation organization.
- Health and wellness organization.
- Mental health organization.
- Community service organization.
- Environmental organization.
- Indigenous-serving organization.
- Newcomer and immigrant-serving organization.
- Disability-serving organization.
- 2SLGBTQIA+ serving organization.
- Food security organization.
- Housing security organization.
- Animal welfare organization.
- Education and literacy organization.
- Heritage and historical organization.
- Emergency relief and crisis support organization.
- Domestic violence prevention and response organization.
- Other (please specify).

How often does your board/ committee meet during the year?*

Are board / committee meeting minutes kept?*

- Yes
- No

Total annual operating revenue.* What is your organization's total annual operating revenue for the year in which you are applying?

Total annual operating expenses.* What is the total of your organization's annual operating expenses for the year in which you are applying?

Does your organization have a reserve fund?*

- Yes
- No

If yes, please state the amount and purpose of the fund. 1,500 characters max.

Round 2 Question: Did you receive a City Grant in Round 1 of the 2026-2027 Grant Year?*

- Yes
- No

If yes, in what stream and how much was the grant? 1,500 characters max.

About Your Funding Request

Application title.*

One sentence summary.* 250 characters max.
Briefly describe the purpose of your funding request. For example:

- To support daily operations of our organization.
- To cover venue rental for our choir's concert season.
- To fund the costs of sending children to summer camp.
- To purchase food for a meal program.

Amount of Start-Up / Capital funding request.*

Purpose of funding request.* What are you requesting funds for? What will the funding specifically accomplish, and how does this relate to your organization's overall aims? What are the main goals and purposes for which funding is requested? 5,000 characters max.

Project description.* Please describe how the funding will be used **as either start-up funding for a new project/program** or for **the expansion of an existing project/program**. 5,000 characters max.

Describe the capital expenses for which funds are being requested.* 3,000 characters max.

Who will benefit from this grant?* How will the funds be used to benefit the community? What specific population(s) will benefit? 3,000 characters max.

Do any other organizations in the City of Brantford provide similar services?*

- Yes
- No

If yes, how will you collaborate with other organizations providing similar services? 3,000 characters max.

Project sustainability.* If the application is for start-up funding, how will the project be financed in the future? 3,000 characters max.

Evaluating success.* What does success mean to you in terms of the project? How will you measure success? 3,000 characters max.

When is spending scheduled to begin?*

When are the grant funds expected to be spent?*

Other funding sources.* What other funding sources have committed or will be approached? What are your plans to seek other sources of funding? Details about other funding sources should appear in full on budget documents. Funding does not need to be secured, but applicants must explain what other funding sources have been explored or pursued. 3,000 characters max.

Will it be possible to use partial funding?*

- Yes
- No

If you receive partial funding, how will you use the funds you receive?* 2,500 characters max.

Additional information. Please provide any additional information the Brant Community Foundation should know about your funding request. 3,000 characters max.

Budget Tables

Start-Up / Capital expenses funded by this grant.* This information is required. This is a breakdown of how the grant will be used. A full project budget will be filled out next. **Figures in this table should total the amount requested.***

Description: Items funded by this grant*	**Amount***
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
Total Amount Requested	**$**

Project Budget: Expenses.* This information is required. List **all expense items** for the project. **This includes project items that are not funded by this request**. Please note this budget only pertains to the project. An annual organizational budget must be uploaded as a separate attachment.

Expense Description*	**Amount***
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$

	$
	$
	$
	$
Total Project Expenses	**$**

Project Budget: Sources of funding.* This information is required. List **all sources of funding** for the project. Provide all sources and amounts of estimated project funding such as fees, donations, earned revenue, fundraising (specific), grants requested, funding confirmed and how much is being requested from the City of Brantford.

Funding Source*	**Amount ***
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
Total Project Funding	**$**

City of Brantford's Safety and Well-being Plan Alignment

How does this funding request align with the Safety and Well-being Plan?* Preference will be given to proposals that align with at least one of the priorities of the City of Brantford's Community Safety and Well-being Plan. Please identify the priority need(s) with which your proposal aligns. Check all that apply. Information on the City of Brantford's Community Safety and Well-being Plan is available here:

https://www.brantford.ca/en/your-government/community-safety-and-well-being-plan.aspx

Priority Descriptions:

- **Access to Healthcare:** Programs / projects that support access to equitable, timely, and coordinated healthcare.

- **Food Security:** Programs / projects that strengthen local systems to increase access to affordable, nutritious food.
- **Substance Use and Mental Health:** Programs / projects that contribute to education, prevention, treatment, and/or advocacy surrounding substance use and mental health, especially those that focus on individuals and groups most affected.
- **Intimate Partner and Gender-Based Violence:** Programs / projects that contribute to education, prevention, and/or advocacy surrounding intimate partner and/or gender-based violence, especially those that focus on individuals or groups most affected (ex. 2SLGBTQ+ individuals and communities).
- **Climate Change:** Programs / projects that promote sustainable practices and collective action to build environmental resilience.
- **Truth and Reconciliation:** Programs / projects that foster respect, understanding, and equity in relationships with Indigenous communities.
- **Housing Solutions:** Programs / projects that contribute to the local availability of and access to affordable and/or supportive housing.
- **Inclusive, Safe, and Vibrant Neighbourhoods:**
    - Programs / projects that contribute to community safety, inclusivity, connectivity, vibrancy, and/or creativity (ex. events, arts and culture, heritage, recreation, social activity groups, etc.).
    - Programs / projects that contribute to cultural learning, anti-discrimination, anti-racism, and/or accessibility (ex. trainings, education materials, community arts projects, community engagement activities, etc.).
- **Economic and Community Investment:** Programs / projects that drive local economic growth and opportunities for a thriving community.
- **Children and Youth:** Programs / projects that contribute to health, wellness, safety, and/or social inclusion of children and youth.
- **Older Adults:** Programs / projects that contribute to the health, wellness, safety, and/or social inclusion of older adults and seniors.

Choices:

- Access to Healthcare
- Food Security
- Substance Use & Mental Health
- Intimate Partner & Gender-Based Violence
- Climate Change
- Truth & Reconciliation
- Housing Solutions
- Inclusive, Safe & Vibrant Neighbourhoods
- Economic & Community Investment
- Children & Youth
- Older Adults
- Other (please specify).

Community Safety and Well-being Plan priority alignment: Please describe how your funding request aligns with each specific priority area selected. 2,000 characters max.