



**City of Brantford Community Grant Program**  
**Evaluation Form**  
*Capital and Seed Funding Grant*

Recipients of the City of Brantford Capital and Seed Funding Grants are required to submit the completed form by the due date as indicated on the grant acknowledgment letter. Failure to submit this follow-up report may jeopardize future or continued funding. Follow-up reports must contain each of the following:

- A completed evaluation form (Part A, B and C),
- Year-end budget or proof of expenditure of grant funds, or other as appropriate,
- An example of any promotional materials that your organization produced recognizing the City of Brantford.
- *Note: Please complete the evaluation form to the best of your/your organizations ability*

<b>Name of Contact Person</b>
<b>Name of Organization</b>
<b>Amount:</b>
<b>Grant Review Due Date:</b>

**1. Please check off the category(ies) that best describe the work of your organization and/or program:**

- |         |            |                |         |
|---------|------------|----------------|---------|
| Arts    | Recreation | Environment    | Tourism |
| Culture | Heritage   | Human Services | Health  |

**Please email completed form to: [grants@brantcf.ca](mailto:grants@brantcf.ca)**  
**For assistance contact 519-756-2499 or [grants@brantcf.ca](mailto:grants@brantcf.ca)**



## Part A

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### **Programming Profile:**

*Please provide a synopsis and results of the programming for which funding was received. Include details about community impact, attendance, partnerships, sponsors, publicity, evaluation forms, links to long-range strategic planning and other significant results where applicable.*

**Part B: Financial Profile**

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*Please provide a brief description of how you achieved your organization's goals and/or objectives. Include a year-end budget, proof of expenditure of grant funds or other receipts as appropriate. For example, if the grant was given for general operation of a program – receipts are not necessary. However, if the grant was given for a specific purchase, receipts must be included.*

**Part C: Questionnaire.** Please check off the appropriate answer and briefly explain where applicable.

Questionnaire	Response		
	Yes	N/A	No
1. Did the funding improve the wellbeing of the community and its residents? If yes, how so?			
2. Did the funding help to promote self-sufficiency within your organization and/or program? If yes, how so?			
3. Will your organization be applying for a grant again next year?			
4. Did the funding assist your organization with establishing lasting or sustainable solutions or improvements in the community? If yes, how so?			
5. Did the funding assist your organization in addressing a direct need in the community? If yes, how so?			
6. Did your organization and/or program see an increase in volunteerism or attendance as a result of the funding? If yes, how so?			