



City of Brantford Community Grant Program
Evaluation Form
Operational Funding Grant

Recipients of the City of Brantford Operational Funding Grants are required to submit the completed form by the due date as indicated on the grant acknowledgment letter. Failure to submit this follow-up report may jeopardize future or continued funding. Follow-up reports must contain each of the following:

- A completed evaluation form (Part A, B and C),
- Year-end budget or proof of expenditure of grant funds, or other as appropriate,
- An example of any promotional materials that your organization produced recognizing the City of Brantford.
- *Note: Please complete the evaluation form to the best of your/your organizations ability*

Name of Contact Person:

Name of Organization:

Amount:

Grant Review Due Date:

1. Please check off the category(ies) that best describe the work of your organization and/or program:

Arts

Recreation

Environment

Tourism

Culture

Heritage

Human Services

Health

Please email completed form to: grants@brantcf.ca
For assistance contact 519-756-2499 or
grants@brantcf.ca



Part A

Programming Profile:

Please provide a synopsis and results of the programming for which funding was received. Include details about community impact, attendance, partnerships, sponsors, publicity, evaluation forms, links to long-range strategic planning and other significant results where applicable.

Part B: Financial Profile

Please provide a brief description of how you achieved your organization's goals and/or objectives. Include a year-end budget, proof of expenditure of grant funds or other receipts as appropriate. For example, if the grant was given for general operation of a program – receipts are not necessary. However, if the grant was given for a specific purchase, receipts must be included.

Part C: Questionnaire. Please check off the appropriate answer and briefly explain where applicable.

Questionnaire	Response		
	Yes	N/A	No
1. Did the funding improve the wellbeing of the community and its residents? If yes, how so?			
2. Did the funding assist your organization in developing an innovative approach to delivering services that benefit the community? If yes, how so?			
3. Will your organization be applying for a grant again next year?			
4. Did the funding assist with increasing promotion or awareness of your organization and/or program?			
5. Did the funding assist your organization in addressing a direct need in the community? If yes, how so?			
6. Did your organization and/or program see an increase in volunteerism or attendance as a result of the funding? If yes, how so?			